

STOWEY SUTTON PARISH COUNCIL

Minutes of the Parish Council meeting held at

7.30pm on Wednesday 6th December 2017, The Methodist Church Hall (formerly known as The Link), Bishop Sutton

www.stoweysuttonpc.org

Present: Councillors K Betton (Chairman), H Clewett (Vice Chair), M Arnold, L Kingston, E Balmforth,
P Gleave, And J Knibbs,

Clerk: J Bryant

Also in attendance: 5 members of the public

144/17-18

Apologies for absence

Apologies were received from Cllrs Daly and Brookes and accepted. Cllr Arnold arrived at 7.45pm.

145/17-18

Confirmation of Minutes

The minutes of the Parish Council Meeting held on 1st November 2017 were approved.

146/17-18

Public Participation

Members of the public and press were invited to address the Chairman with questions or observations within the jurisdiction of the Parish Council.

5 members of the public attended this month's meeting.

One parishioner was disappointed that last months minutes were not in the Village magazine. Also name of magazine was discussed. Background was given to both items. PC apologises, circumstances outside its control.

147/17-18

Declaration of interest

Cllr Gleave declared an interest as a neighbour in planning item 17/05586/FUL

Cllr Clewett declared an interest as a neighbour in planning item 17/01983/FUL

148/17-18

Chairman's Report

i. Note that two vacancies on the Parish Council remain and interest in co-option is invited.

ii. Note that Truespeed works on A368 continue until 21st December

149/17-18

Community Engagement Working Party updates

Updated received from Community Engagement Working Party.

i. **The Play Provision Project**

As per discussion at previous Parish Council, it is proposed that The Play area and adult gym equipment is located to the north east of the recreation ground with adjoining pathway from the village hall.

Cricket club communication is ongoing. Response received yesterday, too late for this agenda. Propose WP meet with CC in new year to go through issues raised in their letter

Proposed that the PC, through the Clerk, proceed to 'post' the tender for the play area/equipment, adult gym equipment with identified surface, construction etc as set out within the Tender document and located as above. That the cost of this part of the recreation ground development be set at £85,000 for the purpose of the tender. The response time for the tender be set at 15 working days from 'posting'.

On receipt of tender responses, it is proposed that these are considered by the Engagement Working Party, with advice and input from an officer from B&NES Council as appropriate, and that a recommendation is subsequently presented to SSPC for discussion and decision.

Further proposed that the Engagement Working Party with the support of the Clerk, draft a separate tender aimed at local construction companies for the completion of the path joining the Play area to the Village Hall. This work to commence once the Play area and adult gym equipment has been fully completed. The draft tender for this work will be considered by full SSPC.

Resolved: To proceed to tender. This was carried unanimously.

ii. **The Community Library Consultation**

Working party are waiting for B&NES to confirm timing of grant application and format. Volunteer details previously collected no reviewed by Cllr Kingston with a view to contacting in the new year. It was advised at the Chew Valley Forum that the mobile library is currently remaining but as the community library develops this will be reviewed by Banes at some point. Our project is being seen as 'best practice' particularly as more services become devolved due to budgetary pressures on the Council.

In terms of finance, business case to be done once green light from B&NES. Also funds available from community empowerment fund. 50p per head, time sensitive 31/1/18. WP would like to see if we can get some shelves, and solid bookcases and makeshift furniture so we can go to library for books asap. WP recommends a £500 budget short term for shelving, then once we have shelves and books we can get volunteers on board and get things moving.

Resolved: that budget £500 for engagement working party set aside to acquire shelves and bookcases to get library started so books can be applied for from B&NES library. This was carried unanimously.

Library Project Update from District Councillor

The Library Service changes as set out in the Committee Report, has been through Cabinet for further consideration having been 'called in'. consider intentions in Bath along with community libraries around the authority. It went through but was challenged on 'calling'. Bishop Sutton was used as an exemplar to others how a good community facility might be achieved.

iii. Community Empowerment Fund

Covered above. WP should apply for funds. Draft will be prepared for January meeting for consideration to push forward.

150/17-18

Planning

New planning application noted:

17/05586/FUL – Camelot, Sutton Hill Road, Bishop Sutton, Erection of two storey front and rear extensions and raising of the existing building height.

This application is for full planning permission for the Erection of two storey front and rear extension, which also raises the height of the existing building.

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

Policy SSHP03 Development Character, which states that:

The Neighbourhood Plan will support future housing development which will reflect the character, varied materials and varied build design as identified through the Character Assessment and should be limited to infill within the amended HDB.

The height & scale of the proposed extension make it subservient to the existing property & the planned use of materials which match the existing building will meet the requirements of this policy.

Stowey Sutton Parish Council voted on 6th December 2017 to support this application as it meets the aims of the relevant neighbourhood plan policy, SSHP03.

The following planning decisions were noted:

- i. 17/04115/FUL – Lea House, 4 Sutton Park, Bishop Sutton, Erection of double storey side extension – PERMIT
- ii. 17/05371/NMA – 2 Rushgrove Gardens, Bishop Sutton, Non-material amendment to application 17/02408/FUL (Erection of single storey and link extensions, garage conversion & internal alterations) – PERMIT
- iii. 17/01816/RES – Ellens Farm, Hinton Blewett Road, Stowey, Approval of reserved matters with regard to outline application 16/05045/OUT for the erection of an agricultural workers dwelling. – PERMIT (It should be noted that the planning officer negotiated changes with applicant from plans considered by SSPC in June)
- iv. 17/02744/FUL – Ellens Farm, Hinton Blewett Road, Stowey, Erection of a livestock building and general store – PERMIT
- v. 17/04640/FUL – 12 Bonhill Road, Bishop Sutton, erection of second storey rear extension – PERMIT
- vi. 17/04250/FUL – Sutton Court, Sutton Court Access Road, Stowey, removal of a cattle grid in the entrance drive and construction of a replacement automated gate – PERMIT
- vii. 17/02860/FUL – Westway Farm, Wick Road, Bishop Sutton, Erection of B1 rural offices with A3 wi-fi café, associated external works and tree planting – PERMIT

The following planning appeal was noted:

14/01259/CLEU - Parcel 7143 Bonhill Lane Bishop Sutton, Use of site as touring caravan park

The following concern raised by a parishioner was noted:

17/01983/FUL – Arundel, Church Lane, Bishop Sutton, work being undertaken does not appear to meet with the approval given – removal of permitted development rights – appeal received and will be considered next month.

151/17-18

Meeting and Training Updates

A Councillor provided an updated on:

- i. **Chew Valley Forum** - This was AGM plus Council budget presentation. Chew Valley Befrienders are looking for volunteers and provided a good update on their community activities. Police update focused on increase in non-dwelling burglaries as compared to last year. No arrests made as yet. Budget challenge was biggest part of agenda, good presentation, and interesting facts. All being asked to make views known through consultation process. What can CV do surrounding budget challenges? PC needs to comment. PC and community will need to be taking on more without additional funding. Community library is a good example of how to do this. Parishes need to engage, or services will be lost. District Councillor confirmed the update on this and reminded the PC of details given in his update in October 2017.
- ii. **Parishes Liaison Meeting** – no councillor attended. Next meeting 20th February 2018. District Councillor advised this was principally budget. All parishes etc excluding Bath itself. B&NES talked to parishes about how it engages with them.

152/17-18

Joint Spatial and Chew Valley Transport Strategy

It was noted that the consultation runs to January 10th, 2018. The plan has been previously circulated. Suggestion is we do not respond to JSP as we do not have any credible opportunity to influence it. Suggestion is we will respond through local plan.

CV transport strategy response has now been sent. Our District Councillor has raised concerns through forum that this is being brought up every year. Promises made and nothing has materialised. Drastic and progressive plans proposed but nothing taken on board.

153/17-18

B&NES Local Plan

The Council reviewed its draft response to the B&NES Local Plan. No feedback has been received. Specific response proposed bearing in mind Secretary of State's decision about no further development without infrastructure, overlap core strategy and local plan. We have already had large scale development over 2029 plan. We propose we no longer qualify as a RA1 village and should be removed.

RESOLVED: that the clerk will send PC's comments to the B&NES Draft Local Plan Consultation

154/17-18

Bristol Airport Consultation

A Councillor provided an update on the consultation. Next consultation takes place on 19th January 2018 at Old School Room, Chew Magna 4-8pm. Hilary Burns from PCAA has circulated a document giving good update. It is important Parish Council takes lead from PCAA regarding a response. This will be on January agenda, response to be agreed and sent. Attendance of a briefing in January strongly encouraged.

155/17-18

B&NES Broadband Briefing

PC discussed briefing issued by B&NES on 16th November and noted that our parish is listed in phase 2 for Gigaclear. Truespeed will be available to parishioners in 2018.

156/17-18

Hedgerows, Roads, Pavements, Ditches and Drains

Sign at bottom of Church Road has turned around again.

RESOLVED: Cllr Gleaves to phone B&NES to fix sign.

157/17-18

Footpaths

- i. A report from Bath Ramblers regarding clearance work on the Cradle Bridge was considered. It was noted that there is a change in landowner, house now up for sale. Monitor the situation and revisit next year if necessary.
- ii. Changes to the Rights of Way network in the parish of STOWEY SUTTON was considered - Public Footpath CL20/6 at Stowey Crossroads, Stowey

RESOLVED : Clerk to respond to B&NES in support of footpath rerouting. Support on original basis with suggestion it comes out in layby in street where gate is if possible. This was carried unanimously.

158/17-18

Finances

- i. The Chairman provided an update on Precept progress for 2018/2019 – Finance WP met early November and looked at budget YTD. PC is struggling to find ways to spend money to provide youth provision. Seeking ideas. The draft budget

proposes holding the precept at £19.5k for a third consecutive year and the proposed expenditure exceeds this with the aim of returning our general reserve to roughly the value of the precept. PC will set precept at January meeting.

- ii. The Financial Statement was received and cheques for signature approved
- iii. The parish considered a request for the bank statements to be sent directly to the Clerk as the bank processes delay sending them to a P O Box.
- iv. The Parish considered a request to cover the Clerk's SLCC Affiliate Membership at a cost of £192.00 was approved
- v. The parish considered that entries in the Cashbook for New Leaf should be updated as they are currently held against the incorrect fund.

RESOLVED

- That Bank Statements should be sent directly to Clerk.
- That the Parish would support the Clerk's affiliate membership of SLCC at a cost of £192.
- That Cashbook spend entries should be corrected as New Leaf expenditure has been recorded from Community Fund rather than Repairs and Renewals.

The details of the current financial situation were reported and after transfer of monies from the Current Account to the Reserve Account and payment of authorised cheques:

Current Account: £5,570.07

Reserve Account: £41,242.53

159/17-18

Local Council Public Advisory Service

The Council considered additional services and training provided by LCPAS. Other councils who have used services, all very positive, quick responses, good level of training, professional service, and future developments with online training. Councillors considered subscribing to this service, £100pa. Provides access to a professional service regarding planning information, prompt response, and in depth legal advice (at a charge), legal firm with PC legal knowledge. Also other specialist services such as hr, vat, etc.

Proposal was to consider joining LCPAS quickly and review services and support and engagement at March PCM. Run alongside ALCA. Councillors can go direct but no anonymity, as believe in clear and open.

RESOLVED: Clerk to explore LCPAS and services provided. This was carried unanimously.

160/17-18

P O Box

The Parish Council's new PO Box was noted. P O Box 1290, Bristol BS39 5XY for collection only. Old P O Box 1223 to run until 23rd January 2018. Recurring cost annually.

161/17-18

Correspondence

None.

162/17-18

Date of the next meeting

Wednesday 3rd January 2018.

The meeting was concluded at 21:03 hours