

STOWEY SUTTON PARISH COUNCIL

Minutes of the Parish Council meeting held at

7.30pm on Wednesday 3rd January 2018, The Methodist Church Hall (formerly known as The Link), Bishop Sutton

www.stoweysuttonpc.org

Present: Councillors K Betton (Chairman), H Clewett (Vice Chair), M Arnold, L Kingston, E Balmforth, E Daly And J Knibbs,
Clerk: J Bryant

Also in attendance: 8 members of the public

163/17-18

Apologies for absence

Apologies were received from Cllr Gleave and accepted. Cllr Brookes was not in attendance.

164/17-18

Confirmation of Minutes

The minutes of the Parish Council Meeting held on 6th December 2017 were approved.

165/17-18

Public Participation

Members of the public and press were invited to address the Chairman with questions or observations within the jurisdiction of the Parish Council.

8 members of the public attended this month's meeting.

Safe Stronger Neighbourhoods team were unable to attend due to an emergency. An advice fact sheet entitled 'Home Shed Advice' was handed out to those that attended. The team have been invited to attend next month's Parish Council Meeting.

166/17-18

Declaration of Interest

Cllr Clewett declared an interest as a neighbour in planning item 17/05777/FUL.

167/17-18

Chairman's Report

To note that two vacancies on the Parish Council remain and interest in co-option is invited.

To note SSPC have been notified of a planning application for Parcel 3200 The Street Stowey which neighbours our parish. We are required to comment. This will be on next month's agenda.

168/17-18

Community Engagement Working Party Updates

Updates received from Community Engagement Working Party.

i. Play Provision Project

Invitation to Tender Notice submitted on 21st December 2017 with a closing date of 19th January 2018. Jane Robson B&NES has offered assistance to review all Tender Offers at a cost of £39.32 per hour. Review is set for 29th and 30th January 2019. It was proposed that SSPC meet the cost of Jane Robson's assistance.

It was resolved that Stowey Sutton Parish Council will meet the cost of B&NES officer support in the tender recommendation process for the Play Provision Project with a budget of £400.

Proposed by Cllr Clewett, Seconded by Cllr Balmforth. All present were in favour.

ii. The Community Library Consultation

- a. **Community Library Update** - Waiting on responses to queries from B&NES. Measurements and costings are being obtained for wall shelving units and mobile shelving units. A meeting of volunteers to be set up, date will be advertised in Parish Magazine. Meeting with Reverend John Miles scheduled for next week to discuss what can be done in the building as ownership has not yet changed hands.

It was resolved that Stowey Sutton Parish Council will hold a public meeting for community volunteers interested in supporting the community library with a budget of £50 to be delegated to the Public Engagement Working Party to organise.

Proposed by Cllr Kingston, Seconded by Cllr Knibbs. All present were in favour.

- b. **Community Empowerment Fund Application** – draft application previously circulated. All Councillors present had read the draft and had no comments. WP will seek views of Sara Dixon to ensure application is correct and complete. Subject to her comments WP will put forward application by closing date of 31st January 2018.

It was resolved the Community Empowerment Fund application be submitted once guidance of Sara Dixon has been sought.

Proposed by Cllr Clewett, seconded by Cllr Balmforth. All present were in favour.

169/17-18

Planning

- i. 17/05777/FUL – Arundel, Church Lane, Bishop Sutton – Provision of No.4 Dormer Windows. Much public response was received regarding concerns about drawings provided. Residents have tried to seek clarification from the Case Officer without success.

It was resolved that Stowey Sutton Parish Council Do not support application 17/05777/FUL in its current form, due to the poor quality of the supplied drawings, making it impossible to consider the application against the adopted Stowey Sutton Neighbourhood plan.

Stowey Sutton Parish Council request an extension to the consultation period, to permit the applicant to submit revised drawings which clearly show the intended finished building.

Proposed by Cllr Betton, seconded by Cllr Balmforth, all present were in favour.

- ii. 17/06072/FUL – Highbanks, The Street, Stowey – installation of porous-surfaced tennis court. Public response has been received directly to the clerk regarding safety concerns due to lack of fencing proposed. This application does not directly impact the adopted Neighbourhood Plan.

It was resolved that Stowey Sutton Parish Council do not object to application 17/0672/FUL. All present were in favour.

Noted decisions regarding the following planning applications:

- i. 17/04236/FUL – 30 Woodcroft, Bishop Sutton - Erection of first floor side extension to form bedroom with en-suite – PERMIT
- ii. 17/05196/COND - Parcel 0074 And Solar Array Stowey Road Stowey - Discharge of condition 3 of application 16/02596/ADCOU (Prior approval request for change of use from Agricultural Barn to Dwelling (C3) and for associated operation development) - REFUSED

170/17-18

District Councillors Report

Nothing to report this month.

171/17-18

Bristol Airport Consultation

Points discussed and noted:

- i. Possible SSPC support of PCAA response to Joint Spatial Plan, previously circulated. PCAA Chair has provided a very robust and comprehensive response.

It was resolved that Stowey Sutton Parish Council would enter a comment on the JSS consultation website supporting the comments submitted by the PCAA.

Proposed by Cllr Betton, seconded by Cllr Balmforth, all present were in favour.

- ii. Application noted - 17/P/5105/FUL - Land to The West of A38 Adjacent to Bristol Airport Felton Wrington - Change of use from agricultural field to managed grassland as part of the airfield at Bristol Airport with removal of existing hedgerow, erection of a fence and re-grading of land, circulated by PCAA.

It was resolved that Stowey Sutton Parish Council submit comment to N Somerset Council stating support for comments raised by PCAA.

- iii. The next Local Public Airport Master Plan consultation takes place on 19th January 2018 at Old School Room, Chew Magna 4-8pm. Attendance is strongly encouraged. The next PCAA meeting takes place later this month and members will be asked to consider use of accumulated funds for expert advice.

It was resolved that Stowey Sutton Parish Council:

- empower Cllr Clewett to support PCAA release of funds already accumulated as appropriate.
- submit a comment to the Bristol Airport Master Plan Consultation website supporting the comments submitted by the PCAA.

172/17-18

Wessex Flood Strategy

Noted:

- i. Circulated Strategy has been passed to Clive Onions, SSPC Flood Representative. No response required.
- ii. Recent flooding of Ham Lane and A368 approach to Manor Farm noted. SSPC will maintain a record of local flooding and road closures due to flooding and /or possible inadequate drainage. Help from parishioners using photographic evidence would be supportive and beneficial.

173/17-18

Stowey Quarry

Noted:

- i. Noted noxious aromas emanating from Stowey Quarry. The Environment Agency have been informed. Stowey Quarry Action Group will be meeting to discuss possible options and as previously will maintain close communication with the PC. Concerns should be raised directly with Environment Agency quoting reference number 1574516, telephone number 0800 807060.
- ii. Deliberate fly tipping, soil deposit at Quarry entrance noted.

174/17-18

Hedgerows, roads, pavements, ditches, and drains

A Cllr reported a pothole on road through Stowey. More precise details will be provided.

175/17-18

Footpaths

Reports received:

- i. Proposed changes to the Rights of Way network in the parish of STOWEY SUTTON - Public Footpath CL20/6 at Stowey Crossroads, Stowey. District Cllr Pritchard arranging payment, kissing gate to be replaced, amendment to proposed plan made following field visit. 2 x Kissing Gates £110 each.
- ii. District Cllr Pritchard has provisional agreement for funding of finger post repair located at top of Stowey Hill, up to £1200.

176/17-18

Finances

Resolved that:

- i. Precept set for 2018/2019 as £19,340.00 plus the Council support grant of £160.00 making a total expected revenue of £19,500.00.
- ii. Next steps for transition to Unity Trust Bank discussed. Paperwork to be prepared for signature by authorised signatories at next PCM.
- iii. Financial Statement noted, and the following cheques were authorised for signature:

<u>January PCM</u>	<u>Gross £</u>
Village Hall & Millenium Gdn Maintenance	80.00
Tax & NI on Salaries	92.80
Clerk Wages	371.62
Cleaner wages	134.48
Annual Membership LCPAS	90.00
Surgery Bus	75.00
Cleaning Fluid	17.30
Totals	861.20

The details of the current financial situation were reported. A transfer of £2,000 was approved from the Current Account to the Reserve Account.

- iv. Annual Return for 'The Bishop Sutton Recreation Ground' Trust has been submitted to the Charities Commission for the period of 1st April 2016 to 31st March 2017, reporting an income of £40, nil expenditure.

177/17-18

Correspondence

Noted, email from a parishioner regarding grass verges. Clerk responded directly, and suggestion reported to B&NES.

178/17-18

Growing a Rural Community Survey for Bath and North-East Somerset

Response discussed. Survey to be completed and sent by clerk.

179/17-18

Date of the next meeting

Wednesday 7th February 2018 at 7.30pm.

Meeting concluded at 20.32hrs.