

# STOWEY SUTTON PARISH COUNCIL

## Minutes of the Parish Council meeting held at

7.30pm on Wednesday 4<sup>th</sup> July 2018, The Methodist Church Hall (formerly known as The Link), Bishop Sutton  
[www.stoweysuttonpc.org](http://www.stoweysuttonpc.org)

Present: Councillors K Betton (Chair), H Clewett (Vice Chair), E Daly, M Arnold (arrived 19.50)  
Clerk: J Bryant

The Chair opened the meeting at 19.45 and deferred the first 2 items until after Public Participation due to lack of quorum.

### 056/18-19 **Public Participation**

Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council.

3 members of the public attended this month's meeting.

Local executive David Gillard from Westway Farm Business Centre spoke about the Chew Valley Lake Walking & Cycle Trail application to ensure local people and the parish council were fully aware of some items not detailed in the plans. In short but not limited to the lack of parking consideration for the 30,000 visitors to the trail, and loss of wildlife area and habitat. This was an informative session and covered items that had not been previously considered by those present.

Cllr Arnold arrived at 19.50 making the meeting quorate and allowing normal business to resume.

### 057/18-19 **Apologies for absence**

Apologies were received and accepted from Cllrs Balmforth, Kingston, Knibbs and also Dist Cllr Pritchard

The resignation of Cllr Gleaves was noted, the vacancy is currently advertised. Council would like it minuted that they thank him for his service and contributions and wish him luck with his move away from the parish.

### 058/18-19 **Declaration of Interest**

Councillor Clewett declared an interest in item 6.1 of the agenda, Planning Application 18/02323/FUL.

### 059/18-19 **Confirmation of Minutes**

That the minutes of the Parish Council and Annual Meeting of the Parish Council Meeting held on 6<sup>th</sup> June 2018 be approved.

### 060/18-19 **Chairs Report**

Chair spent afternoon at Planning committee regarding Arundel application. B&NES decided to allow reinstatement of Permitted development rights.

### 070/18-19 **Planning**

a) The following planning applications were considered:

- i. 18/02323/FUL - Poole Farm, Sunnymead Lane, Bishop Sutton, Conversion of existing agricultural barn into single residential dwelling  
Due to a declaration of interest council was below quorum for this item so unable to comment. Remaining members viewed plans.
- ii. 18/02543/FUL - Chew Valley Lake Walking & Cycle Trail Walley Lane Chew Magna, Creation of a leisure trail for walkers and cyclists around Chew Valley Lake (including associated engineering works)

Stowey Sutton Parish Council have been long-term supporters of the Chew Valley Recreational Trail; indeed, the adopted Stowey Sutton Neighbourhood Plan includes two policies which directly support the development of the Chew Valley Recreational Trail, SSRT03 & SSRT05.

However, concern was raised over a significant number of issues relating to the current proposal, these concerns are detailed below, but due to the severity and number of concerns, whilst we remain committed to the introduction of a recreational trail, Stowey Sutton Parish Council are unable to support the application in its current form.

Issues directly relating to Stowey Sutton Parish:

- The current proposal is to route users through East Woodlands at Sutton Wick, this is an area of Special Protection & remains one of the most untouched habitats surrounding the lake, which will be forever damaged by the removal of trees and creation of a 3m wide path, leading to the loss of a significant wildlife habitat.

The ecology reports for this location are incredibly superficial and offer nothing in the way of tangible mitigation measures.

- The current proposal revises the previously suggested routing to direct users via Stitchingshord Lane & Ham Lane in Bishop Sutton, rather than using footpaths CL20/29 & CL20/30, as shown in earlier versions of the CV recreational trail previously.

Both Stitchingshord Lane & Ham Lane are single track lanes, with no pedestrian facilities & although adequate for the current usage are not suitable for increased walking & cycling volumes.

The proposal is to upgrade footpaths in several other areas to the standard required to become part of the Chew Valley Recreational Trail & Stowey Sutton Parish Council can find no reason shown in the submitted application to justify not taking the same approach to the trails route within our parish following consultation with the landowners to ensure a low impact routing can be agreed.

Stowey Sutton Parish **do not support** the currently proposed route through our parish.

Issues relating to the application in general:

- The application refers to an anticipated 30,000 users annually for the trail, however no provision has been made to provide parking facilities for these users, the verges surrounding the two existing picnic areas, as well as verges around the lakeside viewing laybys, are frequently used for parking by visitors, unable to find capacity within the existing car parks, this can only be exacerbated by the increased demand that the Chew Valley Recreational Trail will create.
- No provision has been made to provide toilet facilities for the anticipated 30,000 users, no provision is made for refreshments or for dealing with the waste of the pets of these users.
- No study has been included indicating the impact on local traffic movements of an additional 30,000 users.
- The standard of the ecology reports included with the published application is incredibly superficial, lacking evidence of any site-specific surveys & offering only generalised platitudes about addressing issues as they arise as the project is implemented.

The proposed route will have a significant impact on the habitat of bats, otters, newts and other species & yet no attempt has been made to provide evidence that an appropriate level of investigation and mitigation planning has occurred.

It is difficult to understand how such superficial reports can be considered as acceptable for such a large project, when individual householders and small businesses within our parish have previously been required to provide much more detailed reports, from suitably qualified specialists, for projects of far less impact.

If this were an outline application there may be an argument to defer detailed ecology & habitation reports, but as this is a full planning application it cannot be considered as reasonable level of consideration, even if there is an unstated intention to address these issues through reserved matters planning conditions.

As B&NES Council is described as a partner organisation in the development of the Chew Valley Trail, acceptance of such superficial ecology & habitation reports, together with the lack of planning for traffic & parking issues will leave any decision to approve the application in its current form open to challenge by judicial review.

Policies illustrating Stowey Sutton Parish Councils **support in principle**, although not the detail, of the current Chew Valley Recreational Trail route:

- Road and Transport Action Policy SSRT03 Footpath
- Road and Transport Action Policy SSRT05 Cycle and Walk for Recreation

b) The following decisions were noted:

- i. 18/02372/COND - Bonhill Barn, Bonhill Lane, Bishop Sutton, Discharge of condition 2 of application 16/00930/ADCOU (Prior approval request for change of use from Agricultural Buildings to Dwelling (C3) and associated operational development) – decided 22/6/18 PERMITTED
- ii. 18/01790/FUL - Greenbanks Sutton Hill Road Bishop Sutton, Provision of 2 no. dormer windows in existing garage roof – PERMITTED
- iii. 18/02147/FUL - 2 Hillside Gardens Bishop Sutton Bristol BS39 5XG, Erection of a replacement dwelling and workshop following demolition of existing 2-bedroom dwelling. (Resubmission) – PERMITTED

071/18-19

#### **Community Engagement Working Party Updates**

Reports Received:

##### **i. Recreation Ground**

###### **a. Reports Received:**

Build of new play area has commenced and will be complete by 20<sup>th</sup> July 2018. Football goals previously placed on Recreation Ground have been well received and are getting plenty of use.

Grass needs attention. Needs an under-sow. Amenity mix was quoted when new grass sown, would seem to be pasture mix used.

CCTV only looks at back of village hall and does not cover our new equipment. Proposed PC look to assist with upgrade to cover equipment and enable identification.

Launch Event being organised. Proposal made for £360 fairground games and bouncy castle for Launch event, and £30 for village hall hire. Dr Phil Hammond agreed to open the event. Pre-School and School PTA approached to provide and serve refreshments. Chew Moo Ice Cream will provide an Ice Cream Trike for the afternoon. Propose budget £500 MUGA draft tender prepared and sent to WP members. Looked at timeline to enable work to be completed by end of October.

**RESOLVED That:** Clerk to purchase some replacement goal nets and volley ball nets.

**RESOLVED THAT:** Chair to speak with Gibbons about grass seed and grass.

**RESOLVED THAT:** Working Party to explore costings of CCTV and reception of village hall team and bring to next PCM.

**RESOLVED THAT:** Budget £500 agreed. Clerk to place order and pay for equipment for launch event, and book village hall. Cllr Arnold to book Ice Cream Trike.

**RESOLVED THAT:** clerk to complete draft and place tender during July for return in August. Timeline to ensure completion by end of October.

**b. Pathway Tender**

9 responses in total. Full review conducted based on full perimeter of recreation ground being completed and recommendation made.

**RESOLVED THAT:** Full pathway tender to be awarded to HAGS on assumption work completed by 31st July 2018.

**ii. Community Library:**

**a. Full report received:**

- Full application and request for startup grant submitted. Next meeting with B&NES 13/07/2018. Propose that PC cleans carpet to improve professional image of room to be used. Quotation provided £374.85 including VAT.

**RESOLVED THAT:** Carpet Cleaning to be completed at a cost of £374.85inc vat.

**b. Proposed Sub Committee to manage library project.**

- Terms of reference to be drafted and submitted at August meeting.
- Meetings of subcommittee to be clerked and managed in same way as a PCM.
- Annual budget proposed for sub-committee in line with terms of reference of £500, to be reported fully through RFO.

**RESOLVED THAT:** Sub-Committee & Structure agreed by all. Cllr Kingston as Chair, other sub Committee members Cllrs Clewett, Arnold, and Daly. Sub-Committee to prepare Terms of Reference and to have a budget of £500 until the end of the financial year (to come from the start up grant). Volunteer Team structure – Colin Emmett to be the Volunteer Team Manager.

**iii. The Millennium Garden**

a. Quotation to remove tree stump £85+vat (through New Leaf)

b. Quotation to seed over £10 (New Leaf)

**RESOLVED THAT:** clerk to arrange removal of stump and seeding

072/18-19

**District Councillors Report**

District Councillor not present. Nothing to report.

073/18-19

**Correspondence**

Correspondence received:

- Environmental Agency sampling complete. Booked to attend September PCM with results.
- Remembrance 100 Events – PC would consider supporting any event if application received.
- Waste collection ongoing problem. Bob Goodman engaged by Vic Pritchard.

074/18-19

**PCAA**

Consultation response considered in support of PCAA response.

Car parking summit to take place regarding parking around airport. PCAA looking for transport 'guru' for working party.

Link on website to new Bristol Airport Watch – if it is, drop email to Judith Hoskin that link is on web.

**RESOLVED THAT:** Clerk to send response regarding Bristol Airport consultation, cc Jacob Rees-Mogg, asking for his stance on climate change and govt intentions in respect of aviation emissions reduction.

075/18-19

**Hedgerows, roads, pavements, ditches, and drains**

Notice of Parking Changes – note official wording

076/18-19 **Footpaths**  
Cattle have been allowed on to Burlledge meaning steps damaged again.

077/18-19 **Training and Meeting updates**  
Youth Connect report provided regarding Bishop Sutton usage. The mobile bus currently attends Bishop Sutton on Wednesday evenings at the village hall. The Officers delivering the mobile youth provision have developed the services during their tenure. From April 2017 to April 2018 38 Youth sessions have been delivered. On average 13 youths attend each week. Originally girls were predominantly attending, that has migrated to boys. Many varieties of activities take place and skills are taught.

Nine young people have gained an accredited outcome. Three young people have been constantly involved and have been instrumental in developing a code of conduct. Similarly, 3 young people have benefited from targeted support and been referred into Youth Connect. Special sessions were provided to assist with grief and bereavement signposting services to those that in need.

Consultation regarding Youth Connect is ongoing with B&NES. The tender process will commence in October 2018 with a new service intended for April 2019 start.

078/18-19 **Policies and Procedures**  
The following new policies, necessary for community library project, were adopted.

- i. Health and Safety
- ii. Safeguarding
- iii. Equality and Diversity

079/18-19 **Finances**  
Reports were received:

- i. Rent increase for football ground from B&NES
- ii. To receive ICO Data Protection Registration renewal £40.00
- iii. To consider change to AED ongoing cost structure £49.00+vat per annum
- iv. To receive the monthly Financial Statement and cheques for signature.

RESOLVED THAT: Clerk writes to B&NES and advise we are taking legal advice for rent increase  
RESOLVED THAT: ICO renewal agreed  
RESOLVED THAT: AED Cost and ongoing use agreed  
RESOLVED THAT: Expenditure agreed during meeting be noted, financial statements approved.  
RESOLVED THAT: £6000 to be transferred from NWB current to Unity Trust

July PCM		£
Miss J E Bryant	Clerks Wages	£ 464.52
Mr M Filer	Cleaners Wages	£ 175.50
HMRC	Tax & NI	£ 116.00
Oak Accountancy Services Ltd	Prep of payrolls for q/e 31.03.2018	£ 38.40
New Leaf	Village Hall & Millenium Garden maintenance	£ 490.00
Primrose Garden Maintenance	Grass cutting	£ 195.00
Stowey House Farm	Trilanco Disinfectant 5L	£ 17.30
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Heartsafe	Heartsafe Smart Tag Monitoring Service	£ 58.80
ICO	Data Protection Registration	£ 40.00
Unity Trust Bank	Quarterly Charges	£ 18.00
Filers Coaches	Surgery Bus	£ 120.00
Primrose Garden Maintenance	Grass cutting	£ 65.00
Amazon	Spare Goal Nets	£ 13.19
Amazon	Volleyball Set	£ 39.99
Bristol & Weston Superbounce	Launch Events	£ 470.00
<b>Grand total</b>		<b>£ £2,339.00</b>

080/18-19 **Date of Next Meeting**  
Wednesday 1st August 2018

Meeting closed 21.20