

# STOWEY SUTTON PARISH COUNCIL

## Minutes of the Parish Council meeting held at

7.30pm on Wednesday 6<sup>th</sup> February 2019, The Methodist Church Hall (formerly known as The Link), Bishop Sutton

[www.stoweysuttonpc.org](http://www.stoweysuttonpc.org)

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Present: Councillors K Betton (Chair), H Clewett (Vice Chair), M Arnold, E Balmforth, E Daly, L Kingston And  
J Knibbs,  
Clerk: J Bryant

193/18-19 **Apologies for absence**  
None

194/18-19 **Confirmation of Minutes**  
The minutes of the Parish Council Meeting held on 9<sup>th</sup> January 2019 were approved.

195/18-19 **Public Participation**  
Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council.  
1 member of the public attended this month's meeting.

196/18-19 **Declaration of Interest**  
None.

197/18-19 **Clerk's Report**

- a) Clerk has successfully completed 2 more elements of iLCA
- b) Finger posts ready to be re-installed this week. Took longer to repair due to damage from a road traffic accident.
- c) Primrose no longer able to cut recreation ground grass. Quotations requested from other potential contractors.
- d) Herriotts Pool interpretational sign to be improved and moved to the other side of the road. No objections.
- e) Richard Jones Foundation inviting applications for grants for educational and training purposes from suitable candidates under 30 years of age from within the parish. Further details can be obtained through the Clerk.
- f) DPO visit was postponed due to recent poor weather.

198/18-19 **Planning**  
New Applications considered:  
a) 19/00117/FUL The Orchard Sutton Hill Road Bishop Sutton BS39 5UR - Erection of single storey rear extension

This application is to erect a single storey rear extension

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

**Policy SSHP03 Development Character**, which states that:

The Neighbourhood Plan will support future housing development which will reflect the character, varied materials and varied build design as identified through the Character Assessment and should be limited to infill within the amended HDB.

The height & scale of the proposed extension together with the planned use of contemporary styling & materials which do not match the existing building will make a significant change to the appearance at the rear of the property, although this is not directly visible from the street & the setting relative to the rear garden will minimize the visual impact for neighboring properties.

Whilst the proposal does not directly meet the aims of this policy, due to the contemporary styling, on balance the proposal is acceptable.

**Housing and Development Policy SSHP06 Lighting**

Where lighting is proposed, it should be designed to avoid intruding into areas where darkness is a characteristic of the village. Any lighting scheme must not impact negatively near woodland edges or near hedgerows used by bats for foraging.

Although located on the edge of an existing area of housing development, the hedgerows & fields to the rear of the property are in an area of bat activity, as the application makes no reference external artificial lighting it will be important to include a condition to minimize the effect of artificial lighting

**RESOLVED** that subject to the inclusion of a condition to control the effect of artificial lighting together with a condition removing permitted development rights at the property, Stowey Sutton Parish Council do not object this application

Decisions noted regarding the following planning applications:

- a) 18/04038/FUL 1 Stitchings Shord Lane BS39 5UA - Erection of a two-storey dwelling with basement & garage with office & associated access works. – **PERMITTED**
- b) 18/05136/FUL Holly Lodge Church Lane Bishop Sutton - Raised decking to rear of detached bungalow.- **PERMITTED**
- c) 18/04740/FUL 1 Chapel Cottages The Street Bishop Sutton - Erection of new single storey dwelling (annex) to 1 Chapel Cottages – **REFUSED**
- d) 18/05089/FUL Lavender Cottage Sutton Hill Road Bishop Sutton - Erection of single storey rear extension and an extension to the roof to increase headroom to the rear of the first-floor accommodation – **PERMITTED**
- e) 18/05479/VAR Westway Farm Wick Road Bishop Variation of condition 2 for application 18/00899/FUL (Erection of B1 rural offices with A3 wi-fi cafe, associated external works and tree planting (Resubmission)).- **PERMITTED**
- f) 18/05474/VAR Westway Farm Wick Road Bishop Variation of condition 2 for application 17/02860/FUL (Erection of B1 rural offices with A3 wi-fi cafe, associated external works and tree planting.). – **PERMITTED**

**RESOLVED** that Clerk to write to Lisa Bartlett, B&NES Place, regarding decision for application 18/04038/FUL.

199/18-19

#### **Community Engagement Working Party Updates**

Reports Received:

##### **a) Recreation Ground**

A planning meeting has taken place with Wicksteed to progress the MUGA installation. This should commence mid-March with completion by the end of April 2019. Trees surrounding the area will require attention pre-build start. Quotation received £400 +VAT and work can be completed by end of February 2019.

HAGS have reviewed the pathway and noted our dissatisfaction but propose no resolution.

Misuse of recreation ground recently which was cleared up by a local resident.

**RESOLVED** that Clerk to engage with Tree Surgeons to ensure identified MUGA area safe for build commencement at a cost of £400 + VAT.

**RESOLVED** that Clerk to again formally reject pathway finish and discuss potential solutions with HAGS to put right.

**RESOLVED** that Clerk to write to CV 10k and School asking if they will consider rec ground this year as their event base.

##### **b) The Community Library**

Sub Committee met 15<sup>th</sup> January 2019 and discussed requirements of the library and its patrons. Footfall is now being recorded showing good numbers of visitors and showing success as a community hub. A great place to reconnect for many people.

It was agreed to vary Community Run Library Agreement to Option A increasing the number of lending books available. Moving to this option would give us full membership of Libraries West. B&NES Library Service are engaged in this process with a view to completing the upgrade and implementation by 25 April 2019.

New lighting has been discussed but given current ownership issues of the building it was decided at Sub Committee that maintenance was more appropriate than new fittings.

A proposal was made to pay rent for the use of The Link for the Community Library for period August 2018 to March 2019 at a cost of £1040.

**RESOLVED** that invoice for use of The Link for the Community Library is paid at £1040.00

200/18-19

#### **District Councillors Report**

Cabinet met 6<sup>th</sup> February 2019 and considered budgets and council tax for 2019/20 financial year. Proposal is that Council Tax to rise by 2.95% with a further 1% to support adult social care plus local precepts of Town Councils, Parish Councils, Charter Trustees of the City of Bath, and the Fire and Police Authorities.

Pensford road improvements - Motorists are being advised about a series of roadworks on the A37 in Pensford to address local concerns about pedestrian safety in the village.

Bath & North East Somerset Council is undertaking a series of much-sought after improvements through the village aimed at slowing traffic and enhancing facilities for pedestrians.

Because the road through the village is so narrow, maintaining safety during the works will require a combination of traffic management. From Monday 11 February to Sunday 17 February temporary traffic signals will be used, followed by a road closure Monday 18 February to Sunday 24 February. This will be followed by a further week of temporary traffic signals. All works will be carried out off peak between 9.30am-3.30pm. During the road closure a signed diversion route suitable for all traffic will be in place using the A368/A39/A4.

201/18-19

**Correspondence**

Noted:

- a) A parishioner noted error in minutes regarding planning response for 1 Chapel Cottages
- b) Comments received from a parishioner regarding precept

202/18-19

**Stowey Quarry**

Report from EA circulated. This is classed as a major national investigation. Action already taken against owner together with 100 notices being served on waste producers, waste hauliers and waste brokers, which requires them to provide copies of waste transfer notices for any waste deposited at Stowey Quarry. Work continues with stakeholders and particularly Bristol Water with regular testing. Enforcement action and criminal investigations are ongoing.

203/18-19

**PCAA**

Received Parish Council response to Bristol Airport Planning Application 18/P/5118/OUT (including 18/P/5175/NMA and 18/P/4969/RM).

A written expression of interest has been made by private land owner on land near Junction 21 M5 which could offer more parking than is covered in Bristol Airport application to use Green Belt. The solicitor acting for the land owner is looking to 'call in' BA planning application. PCAA voted to support the proposal of car parking external to BA which will potentially negate the need for parking on greenbelt land.

**RESOLVED** that parish response to Bristol Airport Planning application be submitted and flyer circulation around parish.

**RESOLVED** that additional response regarding additional parking is submitted to North Somerset Council.

204/18-19

**Valleyfest**

Event planned for 2nd – 4th August 2019. ValleyFest Variation of Premises Licence Application approval noted.

B&NES Health & Safety recommended maximum 7,500 capacity – was agreed by committee at 9,999. This variation is intended to allow the event to grow over time rather than an immediate increase. Hours of license permit 3am finish. The applicant believed they had demonstrated enough space is available for this year's event and in partnership with Bristol Water and adjoining farmers there are long term options in place to alleviate any negative effects and keep the event safe.

Emergency contact details will be circulated nearer the time.

**RESOLVED** that Clerk to write to Maria Lucas, Head of Legal (cc Chief Exec) of B&NES regarding PC concerns about the impact of ignoring health and safety advice.

205/18-19

**Hedgerows, roads, pavements, ditches, and drains**

Pothole of the week – top of Stowey Hill just after bend, enormous hole. Big and round 2 inches deep, before farm. Previously patched but crumbled due to recent bad weather.

Road outside Twycross Farm on Stitchingshords Lane, recent patching has deteriorated.

**RESOLVED** that Clerk to report road damage at Twycross to B&NES and Bristol Water.

206/18-19

**Footpaths**

Noted:

- a) Bath Rambler Volunteers services offered for small jobs or projects through Sheila Petherbridge
- b) Milford Head, Stitchingshord Lane – Sheila Petherbridge has had this sign removed and has left message for landowner to contact her

**RESOLVED** that Clerk to engage with Sheila regarding replacing bridge between rec ground and football club.

**RESOLVED** that Clerk to engage with Sheila regarding Burlledge Steps.

207/18-19

**Training and Meeting Updates**

Reports received:

- a) Meeting with Simon De Beer, B&NES Head of Planning, regarding Parish Status RA1/RA2 (for housing numbers in draft B&NES local plan)
- b) Next Chew Valley Forum Monday 25th February 2019 at Chew Valley School Library 6pm
- c) Next Parishes Liaison Meeting Wednesday 6th March (details tbc)

208/18-19

**Finances**

- i. Monthly Financial Statement received
- ii. BACS payments authorised.

<b>February PCM</b>		<b>£</b>
Unity Trust Bank	Quarterly Charges	£ 18.00
Staff & HMRC	Wages & HMRC bill	£ 897.61
Stowey House Farm	Cleaning Fluids	£ 17.30
Quality Catering	Dishwasher repair for library	£ 122.40
Toolstation	Telephone cable for library	£ 3.97
North East Somerset & Bath Methodist Circuit	09/18 to 03/19	£ 140.00
North East Somerset & Bath Methodist Circuit	Use of The Link as a Community Library	£ 1,040.00
New Leaf	Village Hall & Millenium Garden maintenance	£ 134.00
<b>Grand total</b>		<b>£ £ 2,373.28</b>

209/18-19

**Date of the next meeting**

Wednesday 6<sup>th</sup> March 2019.

**EXCLUSION OF PRESS AND PUBLIC:**

**RECOMMENDED:** That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – public excluded from meeting to discuss a staffing matter.

210/18-19

**Clerk Appraisal**

Clerks appraisal received from the HR Working Party.