

STOWEY SUTTON PARISH COUNCIL

Minutes of the Parish Council meeting held at

7.30pm on Wednesday 6th March 2019, The Methodist Church Hall (formerly known as The Link), Bishop Sutton

www.stoweysuttonpc.org

Present: Councillors K Betton (Chair), H Clewett (Vice Chair), M Arnold, E Daly, L Kingston And
J Knibbs

Clerk: J Bryant

211/18-19 **Apologies for absence**

Apologies received and accepted from Cllr Balmforth and District Cllr Pritchard.

212/18-19 **Confirmation of Minutes**

The minutes of the Parish Council Meeting held on 6th February 2019 were approved.

213/18-19 **Public Participation**

Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council.

7 members of the public attended this month's meeting.

Guest Speaker Tracey Pike from B&NES Youth Service attended with 3 service users to provide information about recent activities and user levels. There is no bus at present so other activities are planned to cover this gap such as cooking and visiting the cinema. Inclusiveness work has taken place supporting the young people to build their own programme of activities as a group, looking at common interests despite the age gaps and mixing up activities so the older and younger ones could work together. For example, the older members leading on a cooking activity and sharing their skills with some of the younger members. B&NES still discussing a move to a 'mutual', this is likely to become effective on 1st June 2019 although still to be confirmed.

214/18-19 **Declaration of Interest**

None.

215/18-19 **Clerk's Report**

Chew Valley Trail update –expert comments are still being gathered. Latest response from Highways: 'The application has failed to demonstrate that satisfactory walking and cycling crossing arrangements can be achieved. The proposal is therefore considered to be contrary to Policy ST3 of the Bath & North East Somerset Placemaking Plan and the National Planning Policy Framework, which seeks to provide high quality walking and cycling networks.'

Clerk has successfully completed and attained iLCA certification.

Clerk suggested use of an accounting software package for 2019/20 financial year.

RESOLVED that, subject to Clerk completing due diligence, authority is delegated to the clerk to proceed with the purchase of RBS Alpha/Omega Financial Management Software.

Grass Cutting at the Recreation Ground. Contractor for 2018/19 is no longer able to provide a service due to loss of equipment. Several potential contractors were invited to tender.

Cricket Club assisted with suggestions for potential contractors enabling Parish Council to obtain some expert quotations.

Parish Council would like to take this opportunity to thank Bishop Sutton Cricket Club for their assistance with this matter and for providing maintenance of the recreation ground for many years. Bishop Sutton Cricket Club are keen on continuing to help within the parish where they can and Stowey Sutton Parish Council welcome this.

RESOLVED that grass cutting contract be awarded to Bishop Sutton Football Club for 2019/20 financial year.

216/18-19 **Planning**

New Applications considered:

- a) **19/00595/FUL Lea House, 4 Sutton Park, Bishop Sutton, BS39 5UQ** - Demolition of existing side conservatory and erection of new single-storey kitchen and utility extension

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

Policy SSHP03 Development Character, which states that:

The Neighbourhood Plan will support future housing development which will reflect the character, varied materials and varied build design as identified through the Character Assessment and should be limited to infill within the amended HDB.

The height & scale of the proposed extension make it subservient to the existing property & the planned use of materials which complement the existing building will meet the requirements of this policy.

Housing and Development Policy SSHP06 Lighting

Where lighting is proposed, it should be designed to avoid intruding into areas where darkness is a characteristic of the village. Any lighting scheme must not impact negatively near woodland edges or near hedgerows used by bats for foraging.

As the application makes no reference external artificial lighting it will be important to include a condition to minimize the effect of artificial lighting both externally installed and spilling from any skylights (for instance the fitting of skylight blinds for night time use).

RESOLVED that subject to the inclusion of a condition to control the effect of artificial lighting, both externally installed and spilling from any skylights, Stowey Sutton Parish Council do not object to this application.

- b) **19/00768/FUL Granary Cottage, Sutton Hill Road, Bishop Sutton BS39 5UW** - Erection of ground floor boot room extension and extension of the first floor over existing dining area.

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

Policy SSHP03 Development Character, which states that:

The Neighbourhood Plan will support future housing development which will reflect the character, varied materials and varied build design as identified through the Character Assessment and should be limited to infill within the amended HDB.

The height & scale of the proposed extension will make a major change to the appearance at the rear of the property, although this is not directly visible from the street & the setting relative rear garden will minimize the visual impact for neighbouring properties.

The changes to materials for the upper-storey to a more contemporary styling, together with the scope of this proposal will have an effect on the streetscape as illustrated in the applicants submitted photographs from Sutton hill Road.

Whilst the proposal does not directly meet the aims of this policy, due to the site-specific location & scale, on balance the proposal is acceptable.

Housing and Development Policy SSHP06 Lighting

Where lighting is proposed, it should be designed to avoid intruding into areas where darkness is a characteristic of the village. Any lighting scheme must not impact negatively near woodland edges or near hedgerows used by bats for foraging.

Although located close to the edge of an existing area of housing development, as the application makes no reference external artificial lighting it will be important to include a condition to minimize the effect of artificial lighting spilling outside the property's boundary.

RESOLVED that Stowey Sutton Parish Council do not object to this application

Decisions noted regarding the following planning applications:

- a) **18/05588/CLEU Greenacres Bonhill Road Bishop Sutton** - Dwelling which is without any residential occupancy restriction and which is immune from future enforcement action relating to any occupancy restriction (Certificate of Lawfulness for an Existing Use) - **WITHDRAWN**

217/18-19

Community Engagement Working Party Updates

Reports Received:

a) Recreation Ground

Working party met 19th February 2019 where possible CCTV was discussed for the recreation ground. A parishioner with extensive knowledge of security equipment assisted with a specification and design for CCTV to bolster security of the new play equipment.

RESOLVED that Clerk to post invitation to tender for the supply and installation of CCTV on to Government website.

MUGA: Members of the working party met with installation manager and operative from Wicksteed as a precursor to work commencing within the next few weeks. Will take 2-3 weeks to complete. Surface will then need to be left to settle for a short time before lining can be painted on, although facility can be used before the lines are completed. When exact dates received neighbours and Ill age Hall Chair will be notified accordingly.

Community Garden to be progressed shortly, Wicksteed will assist with the movement of top soil to the new area. Working Party engaging with Chew Valley School with a view to inviting some young people to participate in this project as part of their Duke of Edinburgh's Award.

b) The Community Library

Community Run Library Agreement variation to Option A agreed however B&NES Library Service are unable to meet our preferred implementation date of 25 April 2019. B&NES to advise when the implementation can take place. Refreshment of stock is requested in the meantime.

218/18-19

District Councillors Report

No report.

219/18-19

Correspondence

Noted:

- 1) Request from Village Hall to further publicise use of car park by patrons only.
- 2) A parishioner has written asking we publicly thank the cricket club for their previous maintenance the recreation ground. See Clerks report.

220/18-19

Hedgerows, roads, pavements, ditches, and drains

Ham Lane has been resurfaced although it hasn't been sealed so edges will be undermined by poor weather.

221/18-19

Footpaths

Sheila Petherbridge has met with contractors at Burledge along with AWT to agree actions. It has been agreed that much of this path will be put back to its original condition. Most of the steps will be removed and the land reinstated. This will allow for people to pick their own way up the hill rather than on a path that is wrecked and eroded by feet and cattle. The job will be done from the top. There is much photographic evidence that the path is not safe. The job will be done when conditions allow and in the next financial year.

222/18-19

Training and Meeting Updates

Chew Valley Forum

Chew Valley Trail work ongoing. Discussions continue and keen to allay rumours that this will not take place. They are committed to completing this trail. Update from Police, report of local thefts across the area. There is a lot of activity so police request vigilance, improved security and reporting of irregularities and suspicious activity. "Move More" Activity initiative launched. Forums to start up shortly to discussion NHS. Visit www.movemore.kiactiv.com to find out more.

First responders have been successful in request for grants from local parish councils and have now been able to recruit an additional responder. Great news and good for the area.

Speaker from Frome Town Council - What does Frome Town Council do? Good model and inspirational. They have managed to get local businesses working together rather than competing enabling cost reduction for local businesses.

Youth Service Cluster meeting

Next meeting 11th April 2019. SSPC to send a representative.

Parish Liaison Meeting

Meeting taking place this evening. Report to be received next month.

223/18-19

PCAA

Comments have continued to be added regarding Bristol Airport proposed expansion. Many councils in North Somerset have written to their MP who have written to the secretary of state requesting the application be 'called in' with several concerns particularly carbon emissions.

RESOLVED that Clerk to write to local MP Jacob Rees-Mogg raising concerns as discussed.

224/18-19

Draft Joint Local Transport Plan 4 Consultations

Recent update to consultation has added detail of a Super Highway. Full plan circulated.

RESOLVED that Clerk to respond to consultation with draft proposed response circulated.

225/18-19

Plastic Free BathNES Pledge

"B&NES will be asking businesses, organisations, schools, clubs and community groups to pledge to take action to reduce excessive and unnecessary single use plastics across Bath & North East Somerset, with the aim of achieving 'Plastic Free Community' status* by 2020".

To support this Parish Council can condition grant provision with recycle requirements.

RESOLVED that Clerk to express an interest in supporting this initiative on behalf of the parish council.

226/18-19

Chew Valley 10k

Request from Chew Valley 10k received to pay for crowd barriers for the event which takes place on 9th June 2019 at a cost of £462.50 (as per 2018). Road closures confirmation not yet received from B&NES so will be circulated when available. Chew Valley school publicizing event to encourage teenagers to join in. New business sponsors on board and great take up on registration. Biggest change, becoming plastic free using biodegradable cups and compostable cups on water stations rather than water bottles. Will also have reusable sports bottles available for people to purchase which they will be able to refill during the event. 1000 event participants expected. PC invited to use space to promote council activities and new MUGA.

RESOLVED that a Grant is approved for Chew Valley 10k to cover costs of crowd barriers at £462.50 + vat.

227/18-19

Richard Jones Foundation

Invitation for applications open for grants for educational and training purposes.

RESOLVED that Clerk publish notices inviting applications to be received by 1st April 2019.

228/18-19

Finances

- i. Monthly Financial Statement received
- ii. BACS payments authorised.

March PCM		£
Staffing Costs	Wages & HMRC	£ 862.71
Filers Coaches	Surgery Bus - January 2019	£ 120.00
Filers Coaches	Surgery Bus - February 2019	£ 120.00
New Leaf	Village Hall & Millenium Garden maintenance	£ 80.00
LCPAS	Annual Subscription 2019-2020	£ 120.00
Stowey House Farm	Cleaning Fluids	£ 33.00
Stowey House Farm	Cleaning Fluids	£ 17.30
SafetySigns4Less	Signage for village hall car park	£ 22.80
SafetySigns4Less	Signage for village hall car park	£ 9.72
Sign Shed	Signage for village hall car park	£ 13.80
Grand total		£ 1,399.33

229/18-19

Date of the next meeting

Wednesday 3rd April 2019.