

# STOWEY SUTTON PARISH COUNCIL

## Minutes of the Parish Council meeting held at

7.30pm on Wednesday 7<sup>th</sup> August 2019, The Methodist Church Hall (formerly known as The Link), Bishop Sutton

[www.stoweysuttonpc.org](http://www.stoweysuttonpc.org)

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Present: Councillors K Betton (Chair), H Clewett (Vice Chair), E Daly, L Kingston, J Knibbs  
Clerk: J Bryant

087/19-20 **Apologies for absence**  
Apologies received and accepted from Cllrs Arnold and Balmforth.

088/19-20 **Confirmation of Minutes**  
The minutes of the Parish Council Meeting held on 3<sup>rd</sup> July 2019 were approved.

089/19-20 **Public Participation**  
Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council. 3 members of the public attended this month's meeting.

Guest speaker James Shearman, Head of Sustainability, and Diana Deans from Bristol Airport reported out on recent Noise Monitoring undertaken in Bishop Sutton on behalf of Bristol Airport. A full report briefing was provided following monitoring undertaken 1<sup>st</sup> July – 8<sup>th</sup> July 2019, 24 hours per day. Healthy discussion took place.

A summary was provided to council following recent monitoring of Bristol Airport traffic travelling over the parish. James shared information regarding a new generation of quieter aircraft that are being seen at Bristol. Further information to be provided within next 2 weeks regarding wind direction etc as noise has appeared greater since monitoring complete.

090 /19-20 **Declaration of Interest**  
Cllr Betton declared an interest in agenda item 19b.

091 /19-20 **Clerk's Report**  
Report received:

- Due to many activities received in the Chew Valley a number of parishioners have asked for contact details for reporting Noise Nuisance to B&NES.
  - Out of Hours Hotline for B&NES regarding Noise levels is 01225 477477.
  - Complaints or queries can also be emailed to: [Environmental\\_protection@bathnes.gov.uk](mailto:Environmental_protection@bathnes.gov.uk) or [licensing@bathnes.gov.uk](mailto:licensing@bathnes.gov.uk)
- University of Bath's School of Management faculty have partnered with Community Volunteer Service B&NES and the University of Bath's Student Union Volunteer Department with the aim of encouraging small teams of students to volunteer their time and/or skills in October and November to add value to local charitable organisations. Challenges must be submitted by 13th September 2019.
- Impact Event - Bishop Sutton Community Church would like to pass thanks to Stowey Sutton Parish Council for enabling this event. Engagement was good although the weather hampered with Friday's activities.

092/19-20 **Planning**  
The following planning applications were considered:  
a) 19/03148/CONSLT - Street Record The Street Bishop Sutton, Removal of public payphone service. (Kiosk at The Street, Bishop Sutton, BS39 5UU).

There are no Stowey Sutton adopted neighbourhood plan policies that would directly impact on the proposal to remove the telephone box.

**RESOLVED** that Stowey Sutton Parish Council do not object to 19/03148/CONSLT relating to the removal of the telephone box at The Street Bishop Sutton.

b) 19/02687/FUL - Mai Pen Rai Yew Tree Close Bishop Sutton, Replace existing rear Juliette balcony with new 2.5m by 3m balcony.

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

**Housing and Development Policy SSHP01 Housing Boundary**

The housing development boundary (HDB) for Bishop Sutton should be re-defined to strictly follow the existing HDB but with the addition of the strict boundary of the two already approved housing developments of Cappards and Oak Park which together total 76 houses.

The application site is inside the housing development boundary & therefore does meet the aims of this policy.

#### **Housing and Development Policy SSHP02 Development Scale**

The Neighbourhood Plan will support infill housing, within the housing development boundary, this is likely to be small scale development and will be of an individual character in keeping with the Character Assessment, the exception to such development will be if it is deemed to be harmful to the Green Belt, or threaten the AONB which has the highest level of protection in the NPPF (National Planning Policy Framework).

The application site is inside the housing development boundary & outside the green belt.

The size and location of the proposed balcony together with the applications statement about the proposed materials indicate that the proposal will meet the aims of SSHP02.

#### **Housing and Development Policy SSHP03 Development Character**

The Neighbourhood Plan will support future housing development which will reflect the character, varied materials and varied build design as identified through the Character Assessment and should be limited to infill within the amended HDB.

The size and location of the proposed balcony together with the applications statement about the proposed materials indicate that the proposal will meet the aims of SSHP03.

**RESOLVED** that Stowey Sutton Parish Council do not object to 19/02687/FUL relating to the removal of the existing rear Juliette balcony & replacement with a new 2.5m by 3m balcony.

- c) 19/03235/FUL - Littlewell House Wick Road Bishop Sutton, Erection of a single storey rear extension.  
The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

#### **Housing and Development Policy SSHP01 Housing Boundary**

The housing development boundary (HDB) for Bishop Sutton should be re-defined to strictly follow the existing HDB but with the addition of the strict boundary of the two already approved housing developments of Cappards and Oak Park which together total 76 houses.

The application site is inside the housing development boundary & therefore does meet the aims of this policy.

#### **Housing and Development Policy SSHP02 Development Scale**

The Neighbourhood Plan will support infill housing, within the housing development boundary, this is likely to be small scale development and will be of an individual character in keeping with the Character Assessment, the exception to such development will be if it is deemed to be harmful to the Green Belt, or threaten the AONB which has the highest level of protection in the NPPF (National Planning Policy Framework).

The application site is inside the housing development boundary & outside the green belt.

The size and location of the proposed extension meet the aims of SSHP02,

The choice of materials and the modern design style indicated within the application provide a sharp contrast the existing dwelling, however due to the scale of the proposal, the extension will be subservient to the existing dwelling & at this site it is considered that the proposal will meet the aims of SSHP02.

**Policy SSHP03 Development Character**, which states that:

The Neighbourhood Plan will support future housing development which will reflect the character, varied materials and varied build design as identified through the Character Assessment and should be limited to infill within the amended HDB.

The size and location of the proposed extension meet the aims of SSHP02,

The choice of materials and the modern design style indicated within the application provide a sharp contrast the existing dwelling, however due to the scale of the proposal, the extension will be subservient to the existing dwelling & at this site it is considered that the proposal will meet the aims of SSHP03.

#### **Housing and Development Policy SSHP06 Lighting**

Where lighting is proposed, it should be designed to avoid intruding into areas where darkness is a characteristic of the village. Any lighting scheme must not impact negatively near woodland edges or near hedgerows used by bats for foraging.

As the application makes no reference external artificial lighting it will be important to include a condition to minimize the effect of externally installed artificial lighting.

**RESOLVED** that subject to the inclusion of a condition to control the effect of artificial lighting, Stowey Sutton Parish Council do not object to application 19/03235/FUL - Littlewell House Wick Road Bishop Sutton Erection of single storey rear extension.

Decisions Noted:

- a) 19/02277/VAR - 2 Hillside Gardens Bishop Sutton, Variation of conditions 2 and 5 of application 18/02147/FUL (Erection of a replacement dwelling and workshop following demolition of existing 2-bedroom dwelling. (Resubmission)). - **PERMIT**
- b) 19/01863/FUL - Lea House 4 Sutton Park Bishop Sutton, Erection of a single storey kitchen and utility extension following demolition of side conservatory. (Resubmission) - **PERMIT**
- c) 19/01436/FUL - Melborough House Ham Lane Bishop Sutton, Erection of garage and workshop – **PERMIT**
- d) 19/02632/FUL – 48 Woodcroft Bishop Sutton, Erection of single storey extension - **PERMIT**

093 /19-20

#### **Bishop Sutton Community Run Library**

Informal report provided. More books received with little notice. Our small team of volunteers managed all of this whilst Cllr Kingston was on holiday. Team spent a whole afternoon re-organising the library set up and did a fantastic job. We would like to thank this fabulous group of volunteers for all their efforts.

As we are now part of Option A we can function across the whole library network ordering and sending books across the network. Team being trained later this week.

Reading challenge well underway. We saturated all educational establishments and local media to raise awareness that we are their local library and that anyone can come along. Last week was the best attended session since opening. An award ceremony will take place in September and certificates and medals will be awarded to all those who complete the challenge by Dr Phil Hammond.

Great write ups both in the Parish Magazine and Chew Valley Gazette encouraging everyone to use us. We are seeing an increase in members and library users.

Due to its success we still require more volunteers to support and work with the existing team of volunteers. If you would like to help out please either pop along or email [librarybishopsutton@gmail.com](mailto:librarybishopsutton@gmail.com)

094 /19-20

#### **Bishop Sutton Recreation Ground**

- CCTV – 3 comparative quotations obtained for CCTV to cover new equipment. Merits and cost of each discussed. Working party would like to offer the contract to the local contractor Solving Communications with donation of a lamp-post from the chairman.
- Sheds - Emergency recreation ground clearance undertaken. Remaining cricket sheds can now be removed as Cricket Club have advise they are empty. Quotation received to remove £250.00.
- Report on recent damage of fencing provided. Running repairs undertaken. Annual inspection of playground is due and to be arranged soon.
- Request made for adjustments to baby swings to make accessible for a child with special needs. Not simple as 'chains' are preformed and not removable links. Cllr Kingston to engage further to understand needs.
- Bristol City FC football roadshow took place at BSAFC 2<sup>nd</sup> August.

**RESOLVED** that Clerk to award CCTV contract to Solving Communications and agree timescale. Working Party to arrange volunteers to support.

**RESOLVED** that Clerk to appoint WIT to remove sheds and clear associated rubbish at agreed cost of £250.00.

095 /19-20

**Youth Provision**

Service transfer delayed until 1<sup>st</sup> September 2019 (not confirmed). Further discussion has taken place with Youth Connect South West about both the current provision, proposed provision, user numbers, business planning and fundraising. Proposed service option with Youth Connect South West considered from September to December 2019 whilst we continue to explore future viability.

**RESOLVED that** Clerk & Cllr Clewett to arrange meeting with the Youth Service Team, and also with Timsbury Parish Council to discuss if a joint offer would be feasible.

**RESOLVED** that Council agree to service provision to 31<sup>st</sup> December 2019 subject to S106 funds being released monthly in arrears upon production of an activity report. KPI's to be agreed and set. Minimum number of attendees (12 minimum per week expected), and 80% should be from the parish, with ability to terminate agreement if any of these conditions are breached. Brief paragraph required highlighting activities per session.

096/19-20

**Bishop Sutton & Stowey Transport Survey**

Approximately 21% of households have responded. Will be sent for analysis next week at University of Bath and output to be reported at September's meeting.

097/19-20

**Licensing Consultations**

B&NES are currently reviewing their Statement of Licensing Policy and Cumulative Impact Assessment in Bath City Centre under the Licensing Act 2003.

Licensing Act 2003: Review of the Cumulative Impact Assessment Area – covers a geographical area in the centre of Bath and therefore is not applicable to SSPC parish.

Licensing Act 2003: Review of the Statement of Licensing Policy Draft response circulated, and comments invited.

**RESOLVED** that further draft to be brought to September 2019 meeting for approval before formal response by 12<sup>th</sup> September 2019.

098/19-20

**Stowey Quarry**

Ian Withers of the Environment Agency has been in contact to arrange an informal meeting with residents to provide an update on the EA activity in respect of Stowey Quarry. It is proposed that he attend the Community Library during a Thursday session for members of the public to ask him questions about the Stowey Quarry case and to provide an update. Proposed date 26th September 2019 from 4.00pm.

099/19-20

**District Councillors Report**

Cllr Pritchard informed council that the Joint Spatial Plan was rejected by the panel and the current suggestion is that the plan will be withdrawn. Sites that have been identified in the plan are not considered robust enough. Respective authorities have to make representations regarding their proposals by mid-August. Current B&NES plan goes to 2025.

New Chief Executive, Will Godfrey, has been appointed by B&NES.

100/19-20

**Training and Meeting Updates**

Reports Received:

- Special Chew Valley Forum – focused on transport and highways due to recent problems within Chew Valley. Work will be undertaken on standard diversion routes, utility companies to use same updated system, B&NES agreed to liaise with other adjacent authorities such as North Somerset to ensure road closures do not conflict in each area. Mobile numbers for contractors will be available for all future contracted work. Next meeting Monday 30th September 2019 7pm.
- B&NES ALCA held AGM and appointed new Chair Dawn Drury.
- Parish Liaison Meeting - Briefing on Fixmystreet, Climate emergency presentation, Rural Transport update from Neil Butters, impact on communities regarding unregulated holiday lets (Air Bnbs).

101 /19-20

**PCAA (Bristol Airport)**

Reports received following AGM:

- Presentation by ICCAN (Independent Commission on Civil Aviation Noise)
- No-one was prepared to stand as chair. Current Chair Hilary Burn will continue to stand but only to see through current planning applications. Other matters arising to be dealt with through working groups.
- Due to level of work now being undertaken a proposal was made that member subs increases from £50pa to £75pa.

- Parishes have been asked to pledge into crowdfunding in anticipation of rising legal costs incurred by the PCAA in respect of the planning application.
- Junction 21 North Somerset Councillors to visit site September 5th. Bristol Airport objecting.
- CAP1616 significant airspace changes will have impact on many local areas that have not been overflown before will be going forward.
- Next meeting 26<sup>th</sup> September 2019.

**RESOLVED** that subs increase for the next financial year approved at £75.00.

**RESOLVED** that £500 donation towards PCAA Activities is agreed for next financial year.

102 /19-20

**Hedgerows, roads, pavements, ditches, and drains**

Reports made to B&NES:

- Multiple hedges along A368 causing obstruction to footpath/road
- Trees on Cappards Estate by play area. Reported to B&NES Tree Manager for action
- Full closure of Bonhill Road 25<sup>th</sup> August for 1 week to make emergency repairs to water supply
- Speeding issue at Bonhill area

**RESOLVED** that Clerk to contact Kelvin Packer, cc Chris Head and Vic Pritchard, following his commitment at the CV Forum to engage regarding full road closures and diversion routes.

**RESOLVED** that Clerk to engage with PCSO regarding speed issue and ask to monitor.

103/19-20

**Footpaths**

- Burlledge footpath erosion
- Footpath from Burlledge trig-point to the camp very overgrown.
- Stowey footpath blocked by bramble

**RESOLVED** that Clerk to write to Sheila Petherbridge advising with removal of planks Burlledge footpath is now perilous.

104/19-20

**Correspondence**

Correspondence received:

- HGVS – a number of coaches and HGVs have been stopped by Avon & Somerset Police in Stowey following concerns raised by residents and reminded of in service use only, weight restriction, speed limit, and driving carefully.
- Fest-A-Bill –B&NES Licensing informed of all correspondence received.

105/19-20

**Finances**

- Monthly Financial Statement received
- BACS payments and cheques authorised.

Staffing Costs	Wages and Tax and NI	£	984.87
Bishop Sutton AFC	Grass Cutting July 2019 2 cuts	£	70.00
New Leaf	Village hall, grass and millenium garden maintenance July 2019	£	300.00
Filers Coaches	Surgery coach	£	150.00
Oak Accountancy	Payroll Preparation q/e 20 June 2019	£	40.32
Oak Accountancy	Pension Scheme re-autoenrolment work	£	90.00
WIT Estate Management	Waste Clearance from Rec Ground	£	110.00
Timsbury Parish Council	Shelving for Community Library	£	150.00
WIT Estate Management	Removal of sheds and associated clearance (if approved)	£	250.00
Melborough Estates Ltd	Postage for Transport Survey	£	246.00
Stowey House	Domestos Blue 5L	£	9.00
Stowey House	Domestos Blue 5L	£	9.00
Stowey House	Domestos Blue 5L	£	9.00
<b>Grand total</b>		<b>£</b>	<b>2,418.19</b>

- New bank charge structure noted

106/19-20

**Date of the next meeting**

Wednesday 4<sup>th</sup> September 2019..