

STOWEY SUTTON PARISH COUNCIL

Minutes of the Parish Council meeting held at

7.30pm on Wednesday 5th June 2019, The Methodist Church Hall (formerly known as The Link), Bishop Sutton

www.stoweysuttonpc.org

Present: Councillors K Betton (Chair), H Clewett (Vice Chair), E Daly, L Kingston, L Balmforth and M Arnold
Clerk: J Bryant

049/19-20 **Apologies for absence**
Apologies received and accepted from Cllr Knibbs.

050/19-20 **Confirmation of Minutes**
The minutes of the Parish Council Meeting held on 15th May 2019 were approved

051 /19-20 **Public Participation**
Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council. 6 members of the public attended this month's meeting.

Youth event being planned from 18th July to 20th July. Alpha Point Youth Bus on site during the event. Different outdoor games and sporting events will be run through the period. Open to all. May have some local sporting celebrities attending along with a past boxing champion. Emergency First Aid sessions aimed at young people will be run. A group of young people from USA will also be joining the event along with their youth workers. Safeguarding and engagement process and policy discussed along with specific timings for use of onsite equipment.

RESOLVED that Clerk to engage with organisers of Youth Event to ensure compliance and safety.

052 /19-20 **Declaration of Interest**
Cllr Betton declared an interest in planning item 6d. 19/01436/FUL.

053 /19-20 **Clerk's Report**
Report received:

- Complaint regarding MUGA – with Environmental Health Dept, B&NES.
- Chew Valley Chamber of Commerce – interesting item on future of transport in Chew Valley
- Stowey Sutton Transport Survey to be undertaken in July
- APM Leaflet – much interest, look to produce further copies and deliver to homes in parish.
- Clean Air Day 20th June 2019 – B&NES Pop Up Event in Kingsmead Square 11am – 6pm
- Avon & Somerset Police Beat Surgery 19th June 10.30am to 12.30pm in village hall – all welcome.
- Chew Valley Connect (bringing older people together) Bishop Sutton Village Hall (BS39 5XQ) on Tuesday 9 July, from 2.30pm to 4.30pm.

RESOLVED that Clerk to work with Chair and Vice Chair on Stowey Sutton Transport Survey and bring to next Parish Council Meeting for approval ready for distribution in July.

RESOLVED that Clerk to print sufficient copies of the Annual Parish Meeting leaflet for delivery to local properties within budget of £100.00.

054 /19-20 **Planning**
New Applications received:

a) 19/01863/FUL – Lea House 4 Sutton Park Bishop Sutton, Erection of a single storey kitchen and utility extension following demolition of side conservatory. (Resubmission)

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

Policy SSHP03 Development Character, which states that:

The Neighbourhood Plan will support future housing development which will reflect the character, varied materials and varied build design as identified through the Character Assessment and should be limited to infill within the amended HDB.

The height & scale of the proposed extension make it subservient to the existing property & the planned use of materials which complement the existing building will meet the requirements of this policy.

Housing and Development Policy SSHP06 Lighting

Where lighting is proposed, it should be designed to avoid intruding into areas where darkness is a characteristic of the village. Any lighting scheme must not impact negatively near woodland edges or near hedgerows used by bats for foraging.

As the application makes no reference external artificial lighting it will be important to include a condition to minimize the effect of artificial lighting both externally installed and spilling from any skylights (for instance the fitting of skylight blinds for night-time use).

RESOLVED that subject to the inclusion of a condition to control the effect of artificial lighting, both externally installed and spilling from any skylights, Stowey Sutton Parish Council do not object to application 9/01863/FUL Lea House, Sutton Hill Road.

- b) 19/01886/FUL - 23 Cappards Road Bishop Sutton, Change of use of agricultural land to residential garden. The land in question is an overgrown area adjacent to property.

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

There are no neighborhood plan policies which directly relate to this application, however the submitted drawings indicate that the proposed garden extension is proportionate for the property, maintaining a buffer between the phases of the Cappards development & subject to the inclusion of the offered restriction on permanent development & maintenance of the adjacent footpath, the application is broadly acceptable for this property.

RESOLVED that subject to the inclusion of a condition to restrict permanent development on this area & ensure that the adjacent footpath remains unaffected Stowey Sutton Parish Council have no objection to the application.

- c) 19/02277/VAR - 2 Hillside Gardens Bishop Sutton, Variation of conditions 2 and 5 of application 18/02147/FUL (Erection of a replacement dwelling and workshop following demolition of existing 2-bedroom dwelling. (Resubmission)).

This application is to vary 2 conditions relating to application 18/02147/FUL which Stowey Sutton did not object to in June 2018, when the application was considered against the Adopted Stowey Sutton Neighbourhood Plan;

The first change is to substitute "Sandstone" coloured stone cladding in place of the "Orient Gold" colour referred to in the initial proposal, the application comments that this colour is more commonly found in the surrounding area.

The second change is to replace the pitched roof which would span the garage/workshop & patio area, with a smaller pitched roof for the garage/workshop & a flat roof/ covered area for the patio area, which the application states will be less imposing.

RESOLVED that Stowey Sutton Parish Council do not object to application 19/02277/VAR

Chair handed meeting to Vice Chair due to his declaration of interest in the next item.

- d) 19/01436/FUL - Melborough House Ham Lane Bishop Sutton, Erection of garage and workshop.

This application is for the erection of a new garage and workshop on the front lawn of the property, using the existing drive as an access point. Proposed garage largely screened by existing boundary hedges & fencing, proposed access to garage permeable local coloured stone

The application should be considered against the Adopted Stowey Sutton Neighbourhood Plan;

The application site is inside the established housing development boundary.

There are no neighborhood plan policies which directly relate to this application, however the submitted drawings indicate that the proposed garage is proportionate for the property, the application is broadly acceptable for this property.

RESOLVED that Stowey Sutton Parish Council have no objection to application 19/01436/FUL

Vice Chair handed back meeting to Chair.

Planning Decision notified:

- a) Planning Committee held on 5th June 2019 regarding the following application:
18/02543/FUL – Chew Valley Lake Walking and Cycle Trail Walley Lane Chew Magna, Creation of a leisure trail for walkers and cyclists around Chew Valley Lake (including associated engineering works). Now amended such that the eastern section and southern section are now excluded from the application. Permission now sought for north-west section only.
– Dist Cllr Pritchard advised this was **PERMITTED** with conditions.

055 /19-20

Bishop Sutton Recreation Ground

Reports Received:

- **Play area and gym equipment**
Vandalism has recently been experienced. Avon & Somerset Police have investigated. Letters of apology from perpetrators received, along with donations towards replacement volleyball net.
- **MUGA**
Complete.
- **Community Garden**
Local groups have started planting. Any other interested parties welcome to use.
- **CCTV**
Further quotations received, but not viable due to costs at this time.

RESOLVED that Clerk to purchase new volleyball net with funds donated following vandalism.

RESOLVED that Clerk to make enquiries regarding installing external tap (and meter) to aid community garden planting.

RESOLVED that Clerk to close down CCTV tender and working party to explore further options.

056 /19-20

Bishop Sutton Community Run Library

Informal report received. 1000 more children's books received. Meeting held with B&NES Library Service regarding further book allocation. Resource limited at this time to provide allocation due to internal reorganisation. Next meeting with B&NES Library Service to take place in new few weeks to discuss further.

RESOLVED that Clerk and Library Sub Committee to investigate own lending library option using second hand and decommissioned books.

057 /19-20

Youth Provision

New service commences 1st July 2019 with standalone enterprise Youth Connect South West. Insufficient budget held by SSPC to commit to first 9 months of service to next financial year end. Further investigations to be undertaken to determine viability of ongoing service use, and alternatives to be discussed.

RESOLVED that Clerk and Youth Provision Representative empowered to negotiate contract terms about an outreach style service and bring to the next Parish Council Meeting.

058 /19-20

District Councillors Report

Report received from Dist Cllr Pritchard and Dist Cllr Warrington who shared details of their new roles, and structural detail of new administration. It was noted that the football field entrance has now been tarmacked.

Dist Cllr Pritchard advised he has attended the property of the MUGA complainant and confirmed the complaint is being dealt with by Environmental Health Department within B&NES.

059/19-20

Training & Meeting Updates

Chew Valley Forum 20th June POSTPONED

060/19-20

PCAA

Reports Received:

- Noise monitoring by Bristol Airport taking place 1st-8th July 2019
- The draft PCAA response noted to the Government consultation 'Aviation 2050 — the future of UK aviation' which closes on 20th June
- Note letter from Dist Cllr Pritchard to North Somerset regarding Airport planning restating Stowey Sutton Parish Councils concerns which was acknowledged.

RESOLVED that Clerk to invite Bristol Airport representative to August's meeting to share report from noise monitoring.

061/19-20

Hedgerows, roads, pavements, ditches and drains

Reports received:

- Stowey corner signage covered with vegetation
- Roadside wall collision damage at Stowey, BS39 5TH
- Hedges on main road, whilst being cut, are heavily overhanging footpath reducing the size of the footpath.

RESOLVED that Clerk to report large pothole up Stowey Hill Road

RESOLVED that Clerk to write to properties where hedges are dangerously overhanging footpaths.

RESOLVED that Clerk to write to B&NES Highways regarding cars being abandoned on council owned land (football ground entrance)

RESOLVED that Clerk to write to B&NES Highways regarding recent road closures expressing concerns and requesting no repeat occurs and copy Chew Valley forum

RESOLVED that Clerk to report blocked drain at Stowey, also report to Clive Onions Flood Representative.

062 /19-20

Footpaths

Reports made:

- Burlledge steps complete
- Cradle Bridge steps complete

RESOLVED that Clerk to report Japanese knotweed around Cradle Bridge to PROW Officer.

063 /19-20

Correspondence

Correspondence received:

Thanks from a parishioner regarding new play equipment and MUGA at recreation ground. Many children are enjoying the facilities and it is inspiring them to join new sports clubs.

064 /19-20

Rotary Club Community Award

Nominations discussed.

RESOLVED that Clerk to send in nomination on behalf of Stowey Sutton Parish Council.

065/19-20

Finances

- Monthly Financial Statement received
- BACS payments and cheques authorised.

June PCM		£
Staffing Costs	Wages & HMRC	£ 984.87
Oak Accountancy	Payroll preparation for quarter ended 31st March 2019	£ 38.40
Zurich Insurance	Annual insurance renewal	£ 1,067.75
Zurich Insurance	Annual insurance additional for MUGA	£ 256.15
Bishop Sutton AFC	grass cutting May 2019 2 cuts	£ 70.00
Filers Coaches	Surgery coach	£ 120.00
AED Locator EU Ltd	Heartsafe Smart Tag Monitoring Service	£ 58.80
PCAA	Annual Subscription 2019-20 for PCAA	£ 50.00
Colin Emmett (reimbursement)	Transporting furniture from Radstock library	£ 18.00
Liz Kingston (reimbursement)	Library expenses (keys, ink, CoffMach cleaner)	£ 33.51
Wicksteed	Installation of new Multi Use Games Area	£46,339.20
Grand total		£ £49,036.68

- Internal Audit has been completed. Annual Governance Statement & Annual Return YE 31st March 2019 received and its signing agreed.
- Date of publication agreed - Monday 24th June to Friday 2nd August 2019, 10am until 4pm weekdays at Chew Valley Caravan Park, Ham Lane Bishop Sutton. At the Bishop Sutton Library when they are open. Or by arrangement with the Clerk.

066 /19-20

Date of the next meeting

Wednesday 3rd July 2019.