

STOWEY SUTTON PARISH COUNCIL

Minutes of the Parish Council meeting held at

7.30pm on Wednesday 2nd October 2019, The Methodist Church Hall (formerly known as The Link), Bishop Sutton

www.stoweysuttonpc.org

Present: Councillors K Betton (Chair), H Clewett (Vice Chair), E Daly, L Kingston, M Arnold, L Balmforth, J Knibbs
Clerk: J Bryant

127/19-20 **Apologies for absence**
None received.

128/19-20 **Confirmation of Minutes**
The minutes of the Parish Council Meeting held on 4th September 2019 were approved.

129/19-20 **Public Participation**
Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council.
1 member of the public attended this month's meeting.

130 /19-20 **Declaration of Interest**
None

131 /19-20 **Clerk's Report**

- Our Chelwood Rotary nomination was unsuccessful this year
- Letter from Inspectors regarding JSP circulated, demonstrates clearly reasons they did not approve
- Recreation Ground Trust Annual Return has been completed and submitted to the Charities Commission
- New Website Accessibility legislation has come into effect. As our website is older than 12 months old we have a further 12 months to comply
- Bath & West Community Energy have approached highlighting their Flex Community Project. Fits with Climate Change agenda (we continue to explore).
- Visit Somerset – membership previously through B&NES. No longer funded so offered membership directly at £375.00 + vat. Will circulate details for consideration next month.
- B&NES have recently agreed a new Policy for Gifts and Hospitality - advice on multiple gifts/cumulative effect of several gifts or hospitality from one source. Also, declarations must be made from £50 to £25.
- Forthcoming meetings:
 - ALCA AGM - Saturday 5th October at 10.30am, Flax Bourton Village Hall BS48 1UR
 - Parish Liaison Meeting - Wednesday 30 October 2019 at 6.30pm in the Community Space, Keynsham
 - WERN AGM - Thursday 21st November 2019, 4pm until 5pm, At Compton Martin Village Hall, The Street, Compton Martin BS40 6JN

RESOLVED that Clerk to write to our Chelwood Rotary nominee thanking for work in the community.

132/19-20 **Planning**

- i. The following planning applications were considered:
None
- ii. Decisions Noted:
 - a) 19/02687/FUL - Mai Pen Rai, Yew Tree Close, Bishop Sutton, Replace existing rear juliette balcony with new 2.5m by 3m balcony – PERMIT
 - b) 19/03568/VAR - Poole Farm, Sunnymead Lane, Bishop Sutton, Variation of condition 11 of application 18/02323/FUL (Conversion of existing agricultural barn into single residential dwelling.) - PERMIT

133 /19-20 **Bishop Sutton Community Run Library**
Informal report provided. Quarterly review with B&NES has taken place. Statistics circulated. Books loans have increased significantly over 12 months. B&NES are extremely impressed with the performance of the library.

134 /19-20 **Bishop Sutton Recreation Ground**

- CCTV Installation complete. Excellent job done by those involved. Spare quadrant on monitoring screen for additional camera next year in car park if required.
- Remaining shed to be sured up to act as shelter. Will be trialled until end of 2019.

RESOLVED that Clerk to obtain quotation for additional CCTV camera(s) for budget process.

RESOLVED that Clerk to obtain quotation for hardcrete over gravel around play area.

RESOLVED that Clerk to instruct contractor to remove shed doors and sure up for use as a shelter.

135 /19-20

Youth Provision

Transfer date confirmed as 4th November 2019. Next cluster meeting to be held on 9th October where transfer process and new contracts will be the main agenda items.

Unspent S106 monies are being handed over to Engagement Officers to administer in conjunction with the PC. In view of this change to S106 process any previous agreement is null and void. Need to explore with Sara Dixon who has been given responsibility regarding all unspent S106 funds and working with parishes to utilise it before expiry.

RESOLVED that Clerk to arrange meeting urgently with Sara Dixon, Engagement Officer.

136/19-20

District Councillors Report

Report received from Dist Cllr Pritchard. Stowey Sutton's transport survey results has been taken well across the valley. Climate Change is high on agenda, aspiration is to become Carbon Neutral by 2030. A pre-meeting has taken place in preparation of the council meeting being held on 10th October. Dist Cllr Pritchard will be attending full meeting and will report afterwards. He will also re-raise Bristol Airports plans in view of Climate Change.

137/19-20

Policies and Procedures

Updated policies received:

- i. Health and Safety
- ii. Safeguarding
- iii. Equality and Diversity

RESOLVED that the updated policies are adopted.

138/19-20

Christmas Trees

Request for £200 towards purchase of 2 Christmas trees received from the Village Hall Committee Members and Friends.

RESOLVED that Parish Council will meet the cost of £200.00 for 2 Christmas trees.

139/19-20

Remembrance Day

Parish Council discussed memorial options to honour Remembrance Day. A remembrance carving has been donated.

RESOLVED that Clerk to acquire 3 wreaths for memorial display and soldier silhouettes to a budget of £125.00.

140/19-20

PCAA

PCAA request that all members ensure they have formalised their objection onto the North Somerset website regarding Bristol Airport planning application. Liam Fox opinion in circulation, which clearly states application should go to Secretary of State. CAP1616 discussions held. Further workshops will be held in January 2020 and Parish Council should send a representative. Pressure for North Somerset to hand over to Secretary of State for decision as has become a significant project. 9 million passengers forecast to the end of this financial year.

RESOLVED that Clerk to write to our local MP Jacob Rees-Mogg to request update on position.

141/19-20

Chew Valley Forum

Copy of police report circulated. Many thefts from vehicles reported, including one in Stowey.

Presentation from Dine Romero, leader of council. 'Priorities for your new Council Administration' circulated.

Key speakers attended to talk about Bristol Airport expansion. CPRE speaker has professional experience in aviation. Commissioned an independent report from new economics foundation (report to circulate). Flyers have been produced by a local village at their own cost to publicise the 'Save our Villages' cause. To be circulated.

Very clear presentation given on CAP1616. Changes will take place in flight paths and how planes turn, depart and arrive nationally and requirements to minimise flight over a highly populated area.

Next meeting Monday 25th November which will be the Forum's AGM and have a theme of Climate Emergency

142 /19-20

Stowey Quarry

The Environment Agency attended Bishop Sutton Community Library on Thursday 26th September to provide a public update. Well attended and very informative and Community Library made a great venue. Focus on North and West side (springs line) monitoring quality of water and contaminates. North side is the worst side. No Evidence of contaminates reaching the stream but has been a dry time so this may change as more wet weather arrives. Monitoring equipment still in place reporting back to office online every 15 minutes. No ammonia going into the stream which is consistently clean. Two cases are in the process of coming to court. European Metals Recycling were appearing in Taunton Crown Court on 27th September. Owner Mark Foley is due in court on 14th October. No evidence any waste came from out of the country, despite the vehicles used being from abroad. Crayfish are now living in the stream and being increased by Bristol Zoo. These give us a good idea that water remains

clear. EA will continue to work with SSPC and Bristol Water about what happens next once the court cases are complete and want to ensure communication with residents remain open and clear.

143/19-20

Hedgerows, Roads, Pavements, Ditches and Drains

Recent A368 closure for resurfacing – notification late, signage unclear and information incorrect. This also crossed over with the long planned Bonhill Road closure to replace the gas main.

Discussions have taken place regarding the hedges next to the Tennis Club. These should be cut back very soon.

A number of finger posts locally are looking worse for wear. Discussed options available for refurbishment and cleaning.

RESOLVED that Clerk to write to Highways and request white lines renewed between recently renewed road patches on A368.

144/19-20

Footpaths

Report received of Himalayan Balsam along the footbridge in Honeygaston Lane, Stowey.

Cradle Bridge is now extremely well used although users have complained it is very slippery when wet.

Hedging at Butchers Arms requires cutting.

RESOLVED that Clerk to formally report Himalayan Balsam to B&NES.

RESOLVED that Clerk to ask Sheila Petherbridge if wire can be put across bridge to provide grip.

RESOLVED that Clerk to write to landowners of Butchers Arms requesting hedges trimmed back as impeding bus stop.

145/19-20

Correspondence

Correspondence received:

- Concerns regarding tree removal at Butchers Arms
- Condition of estate at Summer Leaze reported to B&NES officers

146/19-20

Finances

- AGAR and Audit statement from PKF received
- Monthly Financial Statement received
- BACS payments and cheques authorised.

October PCM		£
Staffing Costs	Wages and Tax and NI	£ 984.87
Stowey House	Domestos Blue 5L	£ 9.00
New Leaf	Village hall, grass and millenium garden maintenance September 2019	£ 670.00
Edward LeVaillant	Ground works for CCTV installation	£1,200.00
Solving Communication	Completion of CCTV installation	£2,078.00
Filers Coaches	Surgery coach	£ 120.00
PKF Accountants	Annual Governance & Accountability Return audit	£ 480.00
Bath & North East Somerset	Football ground rent half yearly in advance	£ 500.00
RS Components Ltd	Tape for labelling machine for Library (Rharris)	£ 45.38
Bishop Sutton AFC	Grass Cutting September 2019	£ 105.00
Unity Trust	Quarterly Charges	£ 18.00
Grand total		£6,210.25

RESOLVED that comments from Auditor noted and to be added to the agenda for the next meeting of the Recreation Ground Trust.

147/19-20

Date of the next meeting

~~Wednesday 2nd October 2019~~ *Wednesday 6th November 2019*

EXCLUSION OF PRESS AND PUBLIC RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – public excluded from meeting to discuss a staffing matter.

148/19-20

Clerks Review

A report was received from the HR Working Party regarding the Clerks recent performance review.