

STOWEY SUTTON PARISH COUNCIL

Tel: 01275 772 177 Email: clerk@stoweysuttonpc.org Website: www.stoweysuttonpc.org

Present: Councillors K Betton (Chairman), H Clewett, L Kingston, M Arnold and L Balmforth
Clerk: J Bryant

Minutes of the Parish Council meeting held at
7.30pm on Wednesday 2nd September 2020 via Zoom
www.stoweysuttonpc.org

MINUTE: 2020/09

1. Apologies for Absence & Declarations of Interest

Apologies received from Cllrs Knibbs and Daly and accepted by council.

2. Confirmation of Minutes

RESOLVED that, the minutes of the Parish Council Meeting held on 5th August 2020 were approved.

3. Public Participation

Members of the public and press were invited to address the Chair with questions or observations within the jurisdiction of the Parish Council.

4 members of the public attended this month's meeting.

4. Planning

a) No new applications received.

b) Decisions noted:

- i. 20/01239/FUL Arundel, Church Lane, Bishop Sutton, Bristol BS39 5UP, Installation of 2 no. rear dormers (Retrospective) – PERMITTED
- ii. 19/04452/FUL - Poole Farm, Sunnymead Lane, Bishop Sutton, Bristol BS39 5UW, Erection of a triple garage with Juliette balcony for domestic use – REFUSED

5. Public Engagement Working Party

a) Bishop Sutton Community Run Library report:

- i. B&NES Community Awards 2019/20 Volunteer Team of the Year Winners. Pop along to the library to see our award or take a look at the website where you can see the award presentation. <http://stoweysuttonpc.org/bscl.asp>
- ii. Re-opening 6th August was successful, but numbers have dropped off at the end of the month now everyone has returned or changed their books. With children back to school we are expecting numbers to rise again but are also mindful the community is missing the library café.
- iii. Café re-opening plans are underway, risk assessments submitted, and some layout changes required. We also believe now is the time to commit to a contactless payment system in addition to cash.
- iv. Contactless payment systems have been explored.

RESOLVED that, Clerk to purchase 'SumUp' Card Reader £99 and Printer £169 in preparation for providing this facility in the Community Library.

RESOLVED that, Clerk to update Standing Orders and Financial Regulations to accommodate the contactless payment system and associated banking facilities.

b) Recreation ground report:

- i. Play area – trampoline

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RESOLVED that, Clerk to co-ordinate urgent warranty repair of trampoline link

- ii. Shelter and surrounding area

RESOLVED that, Clerk to make an appeal for unused paint and liaise with youth provider to engage young people in smartening up the shelter

RESOLVED that, Clerk to source suitable additional bin for installation at recreation ground

RESOLVED that, budget of £500+vat set for bin supply and installation

6. Public Open Spaces

RESOLVED that, Clerk to progress discussions for potential acquisition of 2 alternative public open spaces and report progress at next parish council meeting

7. PCAA

- a) Bristol Airport will be appealing the planning refusal of their application 18/OUT/P/ to permit an increase to 12 million terminal passengers per annum. PCAA is planning to take Rule Six Status which means they will be treated as a main party through the appeal and will receive copies of all documentation submitted by the appellant, Local Authority, and other Rule Six Status parties. Stowey Sutton Parish Council have previously resolved that PCAA could act on our behalf (delegated powers 2020/03A/4/SSPC005 01 April 2020, Ratified 17 June 2020 Minute 2020/06/05
- b) PCAA request for funds for support with Rule Six Status legal fees in the Public Inquiry
RESOLVED that, Stowey Sutton Parish Council to contribute £500 from Subscriptions budgeted fund to Rule Six Status legal fund
- c) Draft Response to North Somerset Local Plan 2038
RESOLVED that, Stowey Sutton Parish Council support the PCAA draft response to North Somerset Local Plan 2038.

8. Training & Meeting Updates

- a) Chew Valley Climate and Nature Emergency Working Group.
RESOLVED that, Cllr Clewett initially stands as 1st Stowey Sutton Parish representative for Chew Valley Climate and Nature Emergency Working Group. Clerk to co-ordinate with interested parish volunteers for the 2nd position.
- b) ALCA Updates circulated and noted:
NPPF now includes hedgerows, LGA Members code of conduct consultation continues, Consultation for changes to planning system, JPAG Practitioners' Guide changes, ALCA AGM via Zoom 10th October 2020.

9. Footpaths, Hedgerows, roads, pavements, ditches, and drains

- a) Ham Lane access and rise in usage causing concern, Sustrans cycle route being misinterpreted.
RESOLVED that, report to be circulated to Parish Councillors for feedback from parishioners for consideration of progression to public consultation.
- b) Kissing Gate modification and removal of pen beside Sutton Spice entering football field, confirmed no objections from Bishop Sutton Football Club.
RESOLVED that, Stowey Sutton Parish Council have no objections

10. Correspondence

- a) Flu Campaign Chew Medical Practice published
- b) WERN Rural Moves Initiative
RESOLVED that, WERN Rural Moves are permitted to use Bishop Sutton Recreation Ground

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- c) Finger Posts notes and recommendations received for information.
- d) Village hall Anti-social behaviour reports increasing, rear car park closure device broken.
RESOLVED that, Clerk to agree terms with CCTV Contractor to expand current system to £2800 with 50% donation from village hall committee (as offered)

11. Website Accessibility

RESOLVED that, Accessibility Statement circulated is adopted.

12. Policies & Procedures

RESOLVED that, new circulated Training & Development Policy is adopted

RESOLVED that, Clerk to update Standing Orders and Financial Regulations accordingly, to also include contactless payment facility for library, and present to next parish council meeting

13. Finances

To note:

- a) Monthly Financial Statement and reconciliation reports received

Bank Account	Balances (after payments)
Unity	£13,915.56
NWB Current	£262.80
NWB Reserve	£18,214.45
Library Petty Cash	£8.47
Clerk Petty Cash	£200.00
TOTAL	£32,601.28

- b) BACS payments for 2nd September authorised

September 2020 Payments					
Payment Date	Payee	Description	Net	VAT	Gross
02/09/2020	Staff	Staff Salaries June 2020	£ 880.04	£ -	£ 880.04
02/09/2020	HMRC	Tax & NI	£ 132.40	£ -	£ 132.40
02/09/2020	Bishop Sutton AFC	Grass Cut	£ 70.00	£ -	£ 70.00
02/09/2020	Oak Accountancy	Payroll prep quarter ended 30th June 2020	£ 43.60	£ 8.72	£ 52.32
02/09/2020	New Leaf	Rec Ground and Millennium Garden maintenance	£ 155.00	£ -	£ 155.00
02/09/2020	NES&B Methodist Circuit	The Link hall hire for PC meetings	£ 120.00	£ -	£ 120.00
02/09/2020	NES&B Methodist Circuit	The Link hall hire for Community Library	£ 1,120.00	£ -	£ 1,120.00
02/09/2020	Avon Local Councils Association	Annual Subscription 2020-2021	£ 200.91	£ -	£ 200.91
02/09/2020	Stowey House Farm	Domestos Blue 5L	£ 7.50	£ 1.50	£ 9.00
02/09/2020	Cllr Kingston	Volunteer welfare flowers (reimbursement)	£ 27.50	£ -	£ 27.50
02/09/2020	Filers Coaches	Surgery Coach	£ 120.00	£ -	£ 120.00
					£ 2,887.17

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14. Clerks/District Councillors Reports – for information

Clerks Report:

- Local Plan partial update consultation to be circulated for response by 31st October 2020.
- Somerset Badger Cull circulated for information.

District Councillors report:

- Full B&NES Council meeting to be held next week which will include a motion to reinstate public services.
- Lewis House has been released for office accommodation as all staff are working from home.
- B&NES participating in WECA E-Scooters Pilot
- Pop-Up Paradise seemed to pass without much incident. Public should report any incidents relating to the event to B&NES Environmental Protection Team asap to ensure they are held on file, telephone 01225 477551, email environmental_protection@bathnes.gov.uk

15. Date of the next meeting

Wednesday 7th October 2020

Meeting ended at 20.55